



REQUEST for QUALIFICATIONS

BROWNFIELDS COMMUNITY-WIDE ASSESSMENT GRANT

INTRODUCTION

The Environmental Protection Agency (EPA) has selected the City of Tuskegee to receive a three-year Brownfields Assessment Grant. The City plans to contract with one or more qualified environmental firms to conduct Brownfields Assessments and Cleanup planning under this grant. The City of Tuskegee is seeking firms with extensive experience with conducting environmental assessments and cleanup planning under the EPA Brownfields Assessment Program. The firm should consist of experienced personnel, who can provide timely, cost-effective, and quality professional services.

OBJECTIVES and SCOPE

The overall goal of the City of Tuskegee's Brownfields Assessment Grant effort is to ensure that contamination does not threaten public health and the environment during and after redevelopment of the site. The objective of this project is to identify the contaminants that may exist at the identified sites and facilities and determine remediation options. The work efforts for this project will fall into the following tasks:

- Perform Phase I Environmental Site Assessment (ESA). Submit draft and final ESA Report.
- Develop EPA Quality Assurance Project Plan (QAPP) Sampling and Analysis Plan (SAP). Submit draft and final QAPP.
- Develop Phase II Work Plan, including Health and Safety Plan. Submit draft and final Work Plan and Safety Plan.
- Conduct Phase II Environmental Site Assessment (ESA). Submit draft and final Phase II ESA Report.
- Develop Cleanup and Remediation Options.

QUALIFICATIONS

The quote should include descriptions of roles for key personnel, who are expected to work on this project, along with their resumes, which indicate work location, education and certifications, and experience in the following areas:

- Management and performance of Phase I and II ESAs
- Familiarity with Brownfields or equivalent processes, with examples of recent projects
- Work with federal and state regulatory agencies
- Experience of the uses of alternative or innovative technologies.

Appropriate key personnel for the project must meet the ASTM E 1527-05/EP definition of a Qualified Environmental Professional. Key personnel must have a good working knowledge of ASTM Phase I and Phase II Environmental Site Assessment (ESA) requirements, as well as EPA regulations. Key personnel should have experience and skills in:

- AAI requirements for assessing environmental conditions of Brownfield properties
- Preparing Phase I Environmental Site Assessments (ESAs) according to ASTM Standard E 1527-05
- Preparing Quality Assurance Project Plans (QAPP) and Health & Safety Plans (HASP) according to EPA requirements for sites that require a Phase II ESA.

In addition, describe the firm's qualifications—including certifications or licenses—for:

- Boring and monitoring well installations (attach typical log diagram) and abandonment
- Analytical laboratories
- Use of alternative and innovative technologies and equipment, as applicable.

Work will be assigned by the City on a task order basis. EPA grant funds will be used to conduct Phase I and Phase II site assessments of Brownfield sites in Tuskegee, Alabama. Perform remediation and redevelopment planning, as needed. Site assessments will be performed by qualified consultants in accordance with American Society for Testing and Materials (ASTM) and EPA All Appropriate Inquiry (AAI).

SCHEDULE AND COSTS

The proposal should include the following:

- Cost and time to conduct a Phase I Environmental Site Assessment
- Hourly rate for conducting a Phase II Environmental Site Assessment

SUBMITTAL RESPONSE:

Written responses to this RFQ must be received by **Friday, October 1, 2021**. Qualifications received after this date will not be considered.

Qualifications can be emailed and/or postal mailed to the following addresses:

City of Tuskegee
ATTN: Kim R. Ortiz
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